



**Pokhara University**  
**Pokhara University Research Centre (PURC)**  
**Institutional Review Committee (IRC)**  
**Lekhnath-12, Kaski, Nepal**  
E-mail: [purc@pu.edu.np](mailto:purc@pu.edu.np), Website: <http://www.pu.edu.np>

**Ethical Approval Research Proposal checklist**

**The research proposal must contain the following documents/information:**

**For all applicants**

1. Cover letter addressing to Pokhara University Research Centre (PURC), Institutional Review Committee Member Secretary indicating that submission of proposal for Ethical Approval
2. Submission of the application in the IRC format (Download from the [www.pu.edu.np](http://www.pu.edu.np))
3. Photo of PI & co- PI
4. Applicant's Signature
5. Curriculum vitae of the Principal Investigator, Co PI and other personnel who are involved in the study
6. Submission of the application processing fee as per the rules and regulations of IRC.
7. Bibliography and references of the research study (Vancouver superscript)
8. If the research study is to be conducted in any hospital or institution acceptance letter from the related hospital or the institution
9. Consent form should be in Nepali & local language (if necessary)
10. E copy and hard copy of the proposal

**For students' applicants**

1. If self funded need to provide a letter from the related department as self-funded
2. Approval letter from college